

M.L.S. College Sarisab-Pahi, Madhubani
(L.N. Mithila University Darbhanga)

Dept. of English

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Class - Degree-II MB

Unit - Composition

✓ precis writing -

• What is precis?

precis is an art of shortening the passage with the suitable article.

- Making mole from the wire (तार से तिम बनाना)
- Making wire from the mole (तीक से तार बनाना)
- We understand everything while making of precis.
- precis consists of main gist (सार) of the passage.
- A Journalist must have an expert in precis because during speech, not possible to write all sentences.
- precis means brief story.
- method of making precis :-
 1. Read the passage carefully two or three times.
 2. Count the words and precise into one-third.
 3. Give a suitable title.
 4. Use of simple words
 5. Phrasal words, proverbs, idioms (महाविशेष), one-word substitution should be omitted and use simple words replace of the words.
 6. A passage is of 120 words, should be written in 40 words or near about 40 words.

7. While reading the passage, a ~~key~~ word comes often and use the word in suitable Title of the precis.
8. Tense form of sentence should be changed.
9. Use Active voice sentence and Direct Narrated sentence.
10. Write Total words and precis words at the right side of the page. such as —

Total words - 120

precis words - 40

Some suggested suitable Titles, may be come: —

1. The Importance of Education
 2. The power of Political Leader
 3. prevention is Better than cure
(अग्नि सौची सदा सुखी)
 4. A little Learning is the dangerous Thing
(नीम हकीम खने जान)
 5. What is wrong with Indian film?
 6. Indian civilization and culture
 7. Bharat, the Developing country.
etc.
- Sentences and words can be changed but the meaning should not be changed.

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